

Boardman Park & Recreation District
Board Meeting Minutes
Tuesday, January 26, 2021 @ 7:00 pm
Held at Boardman Park and Recreation Main Office (Available on ZOOM)

Attendance: In Person: Board Members- David Boor, George Shimer Krista Price; Staff: Shelby Pearcy, Scott Green; By ZOOM: Board Members- Karen Pettigrew, Lynn Prag

Meeting was called to order at 7:03 pm.

Krista Price conducted the Oath of Office for Lynn Prag.

Krista Price asked if there were any guests in attendance that needed to make public comments. No comments were made.

Shelby Pearcy presented the November 24th, 2020 Board Meeting Minutes. Karen Pettigrew made a motion to approve the minutes as presented. David Boor seconded that motion. Krista Price asked for vote – approval was passed unanimously.

Shelby Pearcy stated David Boor needed to file for candidacy to finish out the 2-year term on his appointment. She also stated that Lynn Prag and Karen Pettigrew's terms expired in June and both would need to file for candidacy if they wished to be re-elected. Filings are to be submitted to the county clerk by March 18th.

George Shimer made a motion to appoint Shelby Pearcy the Budget Officer for the FY 2021/2022 budget planning. Lynn Prag seconded that motion. Krista Price asked for vote – approval was passed unanimously.

Lynn Prag made a motion to approve the FY 2021/2022 Budget Calendar as presented. David Boor seconded that motion. Krista Price asked for a vote – approval was passed unanimously.

Shelby Pearcy presented the November 2020 and December 2020 financial reports:

- Capital Expenditures schedule presented.
 - George Shimer asked about Recreation Center Capital Expenditures – none were listed. Shelby Pearcy stated the invoice had not been received yet for the Pool Covers. Once received they would be added to the Capital Expenditures Schedule.
- Treasury Report with all bank balances presented. Amortization schedule for Bank of Eastern Oregon Loan, GO Bond, and Boat Dock Loan from the General Fund presented.
- Karen Pettigrew requested that the Budget to Actual Reports be looked at for accuracy.
- Lynn Prag stated that a Balance Sheet needed to be added to the Financial Statements to show Accounts Receivable and Accounts Payables
- George Shimer made a motion that the financials be approved as presented. David Boor seconded that motion. Krista Price asked for a vote – approval was passed unanimously.

Old Business:

- Resolution 2021-001-Change of Bank Signers: Karen Pettigrew made a motion that Resolution 2021-001 be approved as presented. George Shimer seconded that motion. Krista Price asked for a vote – approval was passed unanimously.

New Business:

- **Credit Cards – George Shimer:**
 - George Shimer stated he was concerned with the number of employees granted a company credit card.
 - Current Users – Ted Lieurance, Scott Green, Shelby Pearcy, Imelda Gonzalez, and Tessa Carroll.
 - Lynn Prag stated the employees that have them, should have them and there has never been a problem.

- **Disk Golf – Krista Price:**
 - Krista Price stated she had received a call regarding disks hitting cars from patrons using the newly installed Disk Golf Course. She asked if the District was liable for damage to vehicles from patrons using the Disk Golf Course.
 - Scott Green stated it could fall under Recreational Immunity.
 - Shelby Percy stated she would call Michelle Jurich at Wheatland Insurance for clarification on this matter.
- **Campground – Krista Price:**
 - Krista Price asked how the Campground was doing.
 - Shelby Percy stated a couple of complaints had come in about the employees in the booth not answering phones or did not have the information that campers needed.
 - Karen Pettigrew mentioned that there was no mention of the Goose Hunting incident in any of the reports and stated that an email or phone call should have been made to the board regarding this situation and any big issues. Krista Price seconded that request.

Recreation Report – Scott Green:

- Scott Green stated the Recreation Center would possibly be closed until 2-12-21 due to the current COVID levels in Morrow County.
- David Boor requested that a plan be in place for when the doors can be opened and not wait 3 days to open after the mandate change comes out.
- Shelby Percy clarified the number of reservations received via letters for the upcoming summer season was 753 reservations from over 200 letters. A total of 1466 reservations have been made for the upcoming season.

Other Business:

- BCDA Survey Results ZOOM & Facebook live presentations:
 - Karen Pettigrew mentioned that the BCDA would be conducting a ZOOM meeting and Facebook live presentation of the Community Survey results on Thursday January 28th, 2021 at 5:30pm. She stated that one of the main focuses of the BCDA would be recreation as that was the top selected item in the survey.
 - Scott Green mentioned he would like to start a program partnered with the school to get kids in swim lessons.
- Karen Pettigrew stated a new phone system needs to be budgeted for this next fiscal year.
 - Scott Green stated Unitech mentioned that the Recreation Center could be set up on fiber optic and a repeater could be placed on the water tower to alleviate this problem.
- Krista Price asked if there is a camera in the booth.
 - Shelby Percy stated there was not a camera in the booth.
 - Lynn Prag stated that Ted Lieurance was opposed to this when the booth was being remodeled.
 - Krista Price stated that this needed to be revisited with Ted Lieurance as it could be a liability issue with having male and female workers working in the booth at the same time.
- David Boor asked what the drug and alcohol policy for the park was, as he was concerned about the Disk Golf Course possibly creating issues in the future.

George Shimer made a motion that the meeting be adjourned. David Boor seconded that motion. Krista Price asked for a vote – approval was passed unanimously.

Meeting was adjourned at 8:27 pm.

Respectfully Submitted, _____
 Shelby Percy, Secretary

 Approved: Krista Price, Board Chair