**Boardman Park & Recreation District**

**Board Meeting Minutes**

**Tuesday, June 22, 2021, at 7:00 pm**

**Boardman Marina Park Office (Available on ZOOM)**

**Attendance**:In Person: Board Members- Karen Pettigrew, Krista Price, George Shimer; Staff: Ted Lieurance, Shelby Pearcy, Scott Green; By ZOOM: Board Members: David Boor, Lynn Prag; Guests: Norma Ayala

Meeting was called to order at 7:02 pm.

Krista Price asked for guests to introduce themselves. Norma Ayala – Board Member Elect for term 7/1/2021-6/30/2025.

Shelby Pearcy presented the May 25, 2021, Board Meeting Minutes. George Shimer made a motion to approve the minutes as presented. David Boor seconded that motion. Krista Price asked for vote – approval was passed unanimously.

Shelby Pearcy presented the May 2021 financial report:

* Partial payment made to the boat dock loan payment due to 2 annual moorage fees not being paid. Due to several boat moorages being cancelled we are short roughly $500 for the loan payment. George Shimer asked how that shortage will be made up? Shelby Pearcy stated daily rental for the pay dock are going to be pushed over the summer months to make up the shortage.
* Karen Pettigrew made a motion that the May 2021 financial report be accepted as presented. George Shimer seconded that motion. Krista Price asked for a vote – approval was passed unanimously.

**Old Business:**

* Park Policy Handbook
  + Shelby Pearcy asked that this topic be tabled until the October 2021 meeting.
  + All board members agreed
* Phone System:
  + Shelby Pearcy stated she was waiting on a quote from Windwave and LS Networks for fiber connection options. LS Networks would not give specifics, but stated their quote came in high and they needed to do further research before presenting the quote to us.
  + Karen Pettigrew stated that Barry Beyler had shared information regarding extra conduits that could be used to connect fiber under that railroad tracks.
  + Krista Price asked that the message on the phone be changed to different wording, so we were not telling clients that our “phones don’t work”. Ted Lieurance stated he would listen to it and get it changed.
* Surplus Equipment:
  + Ted Lieurance stated we sold 6 FunYaks at $50 each – total of $300 and 4 Paddle Boats at $200 each – total of $800 and 1 bike for $40 - for a total surplus income of $1,140.
  + Ted Lieurance also stated that Scott Green’s goal for the future was to be able to rent out paddle boards and canoes. He also stated that he thought our insurance required an employee to supervise all renters during these rentals.
* Geese Project:
  + Ted Lieurance stated that ODFW did not show up on June 16th, but the geese removal was to be completed by 6/21/2021 and he would call to confirm.

**New Business**:

* Resolution 2021-004 To Adopt the FY 2021-2022 Budget
  + Karen Pettigrew asked if a copy of the changed budget had been sent as a courtesy to the Budget Committee. Shelby Pearcy stated that it had not, but she would email to them.
  + George Shimer made a motion to approve Resolution 2021-004 to make appropriations, adopt the budget, and impose the taxes for FY 2021-2022. David Boor seconded that motion. Krista Price asked for a vote – approval was passed unanimously.

**District Report – Ted Lieurance:**

* George Shimer asked about the lift station pump replacement schedules. Ted Lieurance stated it was replaced 15 years ago and should last roughly 25 years. He also recommended replacing with a variable speed drive pump at next replacement.
* Ted Lieurance stated he was working on ordering a custom-made conference room table to replace the current one. He also stated it would be 2 ft longer and 44” wide and will cost roughly $2000.

**Recreation Report – Scott Green:**

* Scott Green reported the first day of Funtastic kids there was an issue with bussing, but all was solved and running smoothly.
* George Shimer asked that pictures of the activities be posted on Facebook.

**Other Business:**

* Board member retirement
  + Krista Price presented Lynn Prag with flowers and a plaque for over 20 years of service to the Park District.
  + Krista Price presented Karen Pettigrew with flowers and explained about the renaming of the Sunset Gazebo to the Pettigrew Sunset Gazebo.
* Karen Pettigrew mentioned that she had spoken to Ted Lieurance about the funds going into the Park Expansion Reserve.
  + She recommends doing upgrades to the current park first prior to focusing on the expansion. Scott Green mentioned that there may be federal funding for recreation and tourism, and he would further look into it.
* Krista Price asked that Banner Bank be listed on the agenda for the July meeting.
* Karen Pettigrew asked if the Park had Board Insurance? Shelby Pearcy stated that the district has Board Liability Insurance, but not Board Workman’s Compensation.
* George Shimer mentioned that all Board Members need to go to SDAO board trainings. Shelby Pearcy stated that there is a Board Member and Management Training being held in August at the Port of Morrow building, but registration was not open yet.

George Shimer made a motion that the meeting be adjourned.

Meeting was adjourned at 8:28 pm.

Respectfully Submitted, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Shelby Pearcy, Secretary

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Approved: Krista Price, Board Chair