

Boardman Park & Recreation District
Board Meeting Minutes
Tuesday, July 27, 2021, at 7:00 pm
Boardman Marina Park Office (Available on ZOOM)

Attendance: In Person: Board Members- Krista Price, George Shimer, David Boor, & John Christy; Staff: Ted Lieurance, Shelby Percy, Scott Green; By ZOOM: Board Members: Norma Ayala – No guests were present.

Meeting was called to order at 7:01 pm.

Krista Price administered the Oath of Office to Board Members elect David Boor, John Christy, & Norma Ayala and presented the election certificates, a Board Member Handbook from SDAO, and spoke about expectations as a board member.

- Speak your opinion, be here for the public not for personal gain, all board members must have approval for their children to be employed by the park.
- Krista Price suggested a tour of the park and recreation center facilities. August meeting – recreation center tour & September meeting – park facilities tour ??
- Shelby Percy stated a regional Board Member and Management Staff training was to be held at the Port of Morrow building on August 18th from 8:30am-4pm and asked for a head count of which board members would be attending in person or virtually. David Boor, Norma Ayala, Scott Green – to attend in person. George Shimer to attend virtually. Krista Price and John Christy unknown at the time of the meeting.

Shelby Percy presented the June 22, 2021, Board Meeting Minutes. George Shimer made a motion to approve the minutes as presented. David Boor seconded that motion. Krista Price asked for vote – approval was passed unanimously.

Shelby Percy presented the June 2021 financial report:

- Partial payment made to the boat dock loan payment due to 1 annual moorage fee of \$1200 not being paid. Daily moorage fees of \$438.26 collected so far for the month of July and would be applied to the loan payment at the end of the month.
- David Boor asked Scott Green if the savings on the utilities for the pool was starting to be realized with the installation of the pool covers? Scott Green stated he was unsure but would work with Shelby Percy to gather the information.
- David Boor made a motion that the June 2021 financial report be accepted as presented. John Christy seconded that motion. Krista Price asked for a vote – approval was passed unanimously.
- Auditors will be here August 9th-12th, 2021.

Old Business:

- Phone & Internet System:
 - Shelby Percy stated she had received 3 quotes for fiber installation to the Marina Park Office and the Recreation Center. 2 quotes came for LS Networks and 1 from Windwave (Inland). LS Networks quotes came in at \$80,000 and \$150,000. Windwave (Inland) was roughly \$35,000.
 - Krista Price asked Ted Lieurance about our ability to dig on Corp property. Ted Lieurance stated we would need to fill out a use of land form to get approval to dig.
 - John Christy asked about the time frame on being able to expand the park. Ted Lieurance stated the Corp has had the plans for over 10 years, but he was meeting with

them on July 28th for the annual inspection and would start pushing for approval on the expansion.

- Krista Price asked about the “switch” to Inland (Windwave) and if that meant switching both phone and internet to Inland (Windwave). Shelby Percy stated that Inland (Windwave) would only provide internet and the District would need to switch phone service providers.
- David Boor asked where the funds for the fiber lines would come out of our budget. Shelby Percy stated it was budgeted in the Park Capital Outlay.
- George Shimer made a motion that the quote from Windwave (Inland) be accepted and the District go forth with the installation of fiber optic lines at the Recreation Center and the Marina Park Office. David Boor seconded that motion. Krista Price asked for a vote – approval was passed unanimously.
- Krista Price asked Shelby Percy to verify that the cost of trenching and conduit placement be included in the park quote as it is not stated for the park, but mentioned for the rec center.

New Business:

- Resolution 2021-005 – Change of Bank Account Signers
 - David Boor made a motion to approve Resolution 2021-005 to change the account signers on the Banner Bank accounts as stated in the Resolution. John Christy seconded that motion. Krista Price asked for a vote – approval was passed unanimously.
- Banner Bank – 2 Signer Issue
 - Krista Price stated that Banner Bank had completed a wire transfer for the last GO Bond payment with 1 signer’s signature despite explicit instructions stating 2 signers were needed to complete the transaction. She spoke with the Boardman Branch and was unable to resolve the issue. Karen Davis at the Hermiston Branch was able to provide assistance and stated all online account access would be removed from the signers personal logins and a note would be placed on all of the District’s accounts alerting to the need for 2 signatures from signers to complete wire transfers.

District Report – Ted Lieurance:

- Corp of Engineers Inspection to happen July 28th, 2021. Ted Lieurance to push expansion and request digging approval for fiber optic lines.
- George Shimer asked Ted Lieurance if anyone from the City of Boardman had spoken with him about the possibility of transferring ownership from the City owned parks to the District due to the new law regarding homeless camps.
- Krista Price asked how many teams were involved in the Soccer Tournament. Norma Ayala stated there were 8-12 adult teams and 4 youth teams plus the family members.

Recreation Report – Scott Green:

- Swim Lessons are going very well. 1 session held per month this summer. All sessions have been fully booked.
- Lifeguard shortage still happening at the rec center. Continuing to hire lifeguards as we get applicants. Not sure on pool hours once current students that are lifeguards go back to school.
- BCDA mentioned that they would provide additional funding for added rec classes.
- Krista Price asked if the lighting in the Rec Center parking lot ever completed. Ted Lieurance stated the electric company was still waiting on the bases to be built and that he would contact them for an update for time of completion.
- Krista Price asked about the prospect of a future partnership with Morrow County School District for the summer programs and/or swim lessons or a swim PE classes. Scott Green

stated that was part of the original conversation, but he doesn't foresee this level of partnership happening next year. Krista Price mentioned the possibility of a Morrow County Swim Team and if that had been mentioned to the School District. Scott Green stated that our pool was not large enough to host meets, but was a great facility to practice in with only having 4 lanes and not the required 6 lanes for meets.

- George Shimer asked about progress of Tessa Carroll working with the youth sports teams. Scott Green stated that nothing has been done with this as it had not been brought up since Josh Gustafson had given his recap of the sports surveys on his last meeting. George Shimer and John Christy asked that the conversation continue on this topic and that it be added to the August agenda. Krista Price mentioned making a list of items that Tessa Carroll would be in charge of for youth sports and items that she would not be in charge of.

Other Business:

- Krista Price asked about the camping reservation procedures for the next summer season.
 - Ted Lieurance spoke about the Pre-Registration period and stated that mailed in letters were accepted starting Dec. 1st for the next summer season and online/phone/email reservations were open as of Jan 1st.
- Krista Price asked if any of the board members were opposed to changing the monthly board meeting time to 6pm from 7pm. All board members were in favor. Krista Price made a motion that the monthly board meeting time be changed from 7 pm to 6pm to begin in August 2021. George Shimer seconded that motion. Krista Price asked for a vote – approval was passed unanimously.
- George Shimer asked Ted Lieurance if the Booth employees were responsible for placing customer names on the boards for the Gazebo Rentals and checking for clean bathrooms. Ted Lieurance stated the Booth handles the placing of the names on the boards, but the maintenance workers handle the bathroom cleaning.
 - Krista Price mentioned that these concerns need to be brought to Ted Lieurance's attention and the complaint ladder needs to be followed. Ted Lieurance stated that he prefers text.
 - Norma Ayala asked if there was an emergency number for the campers to call if there is an issue. Ted Lieurance stated that the first person the campers should contact would be the camp host. Next one would be the "Ring" button on the booth that goes directly to Imelda Gonzalez's cell phone.
- David Boor asked about the status of the new John Deere Gator. Ted Lieurance stated the dealer still has it and is waiting on a replacement engine for it. He also stated that he has requested a new gator instead of replacing the engine. Time frame for the new engine to be installed is October 2021.
- David Boor asked Ted Lieurance about the status of hiring a Maintenance Supervisor. Ted Lieurance stated he was thinking of advertising and hiring for that at the beginning of this next year. David Boor asked if we should hire sooner than later to make sure we get the right person. Ted Lieurance stated we could start advertising in early Fall.

George Shimer made a motion that the meeting be adjourned.

Meeting was adjourned at 9:11 pm.

Respectfully Submitted, _____
Shelby Pearcy, Secretary

Approved: Krista Price, Board Chair