



# Boardman Halloween

# Harvest Market

## Vendor Application Form

Applications can be turned in at:  
Boardman Pool and Recreation Center 311 N Olson Rd  
or emailed to:  
hannah@boardmanparkandrecreation.com

**Applications are due by October 14th, 2022**

Contact Person:

Address:

City:

State & Zip:

Phone Number:

Email Address:

Website:

Social Media:

Please remit the required booth fee along with your application, in accordance with the following schedule:

<p><b>Artisan Booth Fee:</b></p> <p>The fee is <b>\$40</b> for a 10x10 booth 10 Spots Available</p>	<p><b>Food Vendor</b></p> <p>The fee is <b>\$80</b> for a 10x10 booth, food cart, or truck. Power is included 6 Spots Available</p>
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**MAKE CHECKS PAYABLE TO: Boardman Park & Recreation District**

All applicants will be notified by **October 17, 2022** regarding their acceptance to participate in the 2022 Boardman Halloween Harvest Market. Booth fee checks submitted with the completed application will be returned to all applicants not accepted to participate in the Market.

**Please select which products or service you will be offering at the Boardman Halloween Harvest Market:**

- |                                    |  |  |
|------------------------------------|--|--|
| <input type="checkbox"/> Jewelry   | <input type="checkbox"/> Produce               | <input type="checkbox"/> Leather       |
| <input type="checkbox"/> Weaving   | <input type="checkbox"/> Services              | <input type="checkbox"/> Wood          |
| <input type="checkbox"/> Apparel   | <input type="checkbox"/> Glass                 | <input type="checkbox"/> Food          |
| <input type="checkbox"/> Paper     | <input type="checkbox"/> Furniture             | <input type="checkbox"/> Entertainment |
| <input type="checkbox"/> Pottery   | <input type="checkbox"/> Paintings/Photography | <input type="checkbox"/> Other: _____  |
| <input type="checkbox"/> Sculpture | <input type="checkbox"/> Bath/Body             |  |

**Please Note:**

- Vendors may not sell glow sticks, necklaces, bracelets, wands, or other glow accessories.
- Vendors may not hand out or sell candy UNLESS the vendor is selling homemade candy.

**Please describe below the products for your business:**

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**Market Hours of Operation:** October 28th and 29th, from 5 p.m. to 9 p.m.

**Vendor Set up Times:** 4 p.m. to 5 p.m.

**Location:** Boardman Marina Overflow - Next to Softball Fields

**Market Rules:**

- Tents/canopies with 20-pound weights are mandatory. Any exceptions to this requirement must be approved, in advance, by the market manager.
- Booth: Please consider decorating your booth in the spirit of the festival. Interior tent or booth lighting is recommended.
- Trash: Vendors cannot use local dumpsters or trash containers. Vendors must remove their own trash.
- In your booth you must have available
  - Health Department License (Food Vendors)
  - Proof of Liability Insurance (Food Vendors)
  - Proof of Food Handlers License (Food Vendors)

# **BOARDMAN HALLOWEEN HARVEST MARKET**

## **Waiver of Liability**

- A.** I do hereby release and forever discharge any individual, group of individuals, or entity involved in the Activity, including, but not limited to the District and any of their affiliates, managers, members, agents, attorneys, staff, volunteers, heirs, representatives, predecessors, successors and assigns (hereinafter "Service Providers")
  
- B.** I assume all related risks, both known or unknown to me, of my participation in this Activity. I agree to indemnify and hold harmless Service Providers against any and all claims, suits or actions of any kind whatsoever for liability, damages, compensation or otherwise brought to me or anyone on my behalf, including attorney's fees and any related costs, if litigation arises pursuant to any claims made by me or anyone else acting on my acting on my behalf. If Service Providers incur any of these or other types of expenses, I agree to reimburse any such costs. I acknowledge that Service Providers are not responsible for errors, omissions, acts, or failures to act of any party or entity conducting a specific event or activity on behalf of Service Providers.
  
- C.** I acknowledge that the Activity may involve a test of a person's physical and mental limits and may carry with it potential for death, serious injury and property loss. The risks may include, but are not limited to, those caused by terrain, facilities, temperature, weather, lack of hydration, condition of volunteers, spectators, coaches, event officials and event monitors, and/or producers of the Activity. I acknowledge that I have read the previous paragraphs and know, understand, and appreciate these and other risks that are inherent in the participation of the Activity. I hereby assert that any participation in said Activity is voluntary and knowingly assume all such risks.

### **Name or Likeness for Commercial Purposes**

- D.** The District is permitted to use my name or likeness for commercial purposes, including, but not limited to the right to use pictures taken of me at the Boardman Halloween Festival and Boardman Halloween Harvest Market for marketing and social media purposes as well as any images or videos posted online by my business relating to the special event.

**By signing, applicant affirms they have read and agrees to abide by the Waiver of Liability and Rules of the Boardman Halloween Harvest Market.**

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Any questions or concerns please contact:  
Hannah Keister  
Recreation Coordinator  
hannah@boardmanparkandrec.com  
541-571-0434