



# New Program Proposal Form

The Boardman Park and Recreation District partners with groups, businesses, and individual instructors for youth and adult leisure enrichment, fitness, sports, and other adapted activities. Please complete the following form:

**Instructor Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:**(\_\_\_\_) \_\_\_\_\_ **Email:** \_\_\_\_\_

**Name of Class/Activity:** \_\_\_\_\_

**Brief Description of proposed activity/class:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Class/Activity Size(# of participants):** Minimum \_\_\_\_\_ Maximum \_\_\_\_\_ Age Group: \_\_\_\_\_

**What are the objectives, skills, or techniques that will be taught in your proposed class or activity?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Space and materials requirements:** \_\_\_\_\_

\_\_\_\_\_

**Preferred day(s):** \_\_\_\_\_ **Preferred time(s):** \_\_\_\_\_

**Proposed Fee(per class/session):**\$ \_\_\_\_\_ **Multiple Sessions?** Yes \_\_\_\_\_ No \_\_\_\_\_

**If Yes-What is the class/camp session length (i.e. 6 weeks)** \_\_\_\_\_

**Additional Information:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_